



PATH Intl. Advanced Riding Instructor Application Booklet



PATH
INTERNATIONAL

Professional Association of Therapeutic
Horsemanship International

*Ensuring excellence and changing lives
through equine-assisted activities and therapies*

PATH Intl. Advanced Riding Instructor Application Booklet Table of Contents

THE PATH INTL. ADVANCED RIDING INSTRUCTOR CERTIFICATION OVERVIEW AND APPLICATION PROCESS

APPLYING FOR ADVANCED CERTIFICATION.....	3
ELIGIBILITY FOR APPLYING	3
EDUCATION PREREQUISITES	3
MINIMUM ADVANCED PREP COURSE CURRICULUM	4
ACCOMMODATIONS	4
APPLICATION PHASE OVERVIEW.....	5
RECOMMENDED MATERIALS	6
APPLICATION PHASE ROADMAP AND TIMELINE	7
APPLICATION FORM.....	8

ADDITIONAL BOOKLETS REGARDING CERTIFICATION (VISIT www.pathintl.org TO DOWNLOAD)

- **THE PATH INTL. ADVANCED INSTRUCTOR CERTIFICATION BOOKLET**
- **THE PATH INTL. ADVANCED INSTRUCTOR CRITERIA**
- **PATH INTL. ANNUAL INSTRUCTOR COMPLIANCE**
- **THE PATH INTL. REGISTERED INSTRUCTOR GLOSSARY**

NOTE: THESE BOOKLETS ARE UPDATED ON A REGULAR BASIS TO ENSURE ACCURACY AND CLARITY OF INFORMATION. PLEASE VISIT THE CERTIFICATION WEBPAGE TO CONFIRM YOU ARE REFERENCING THE MOST RECENT VERSION, ESPECIALLY PRIOR TO ATTENDING A CERTIFICATION EVENT.



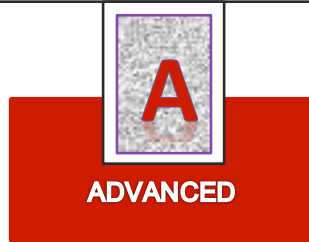
MISSION

PATH Intl. promotes safety and optimal outcomes in equine-assisted activities and therapies for individuals with special needs.

PATH Intl., Inc. / P.O. Box 33150/ Denver, CO 80233

1-800-369-7433 (RIDE) / Fax: 303-252-4610

Email: path@pathintl.org/ Website: www.pathintl.org



The PATH Intl. Advanced Riding Instructor Application Process and Certification Overview

A PATH Intl. Certified Advanced Therapeutic Riding Instructor must demonstrate riding and teaching ability, knowledge, and, above all, safety while teaching equine-centered lessons to all abilities. We look forward to helping you achieve your certification goals.

An advanced therapeutic riding instructor is able to conduct an effective, safe and equestrian lesson and demonstrate instruction that shows progression of riding skills for riders of all physical, cognitive and riding abilities.

APPLYING FOR ADVANCED CERTIFICATION

A PATH Intl. Certified Advanced Instructor is knowledgeable in horsemanship and disabilities and understands their relationships to therapeutic riding. Refer to the PATH Intl. Advanced Criteria booklet to learn about the skills and knowledge an instructor must possess in order to achieve certification at the PATH Intl. advanced level.

Eligibility for applying:

- Current PATH Intl. Individual Member or Registered Instructor member
- At least 21 years of age
- Have submitted PATH Intl. Advanced Instructor Application (valid for one year) to the PATH Intl. office no less than 60 days prior to the certification event. Your application will sign you up for the PATH Intl. Advanced email newsletters, which will provide guidance and

information about educational offerings and certification events. Please allow 14 days from the date the application is received for processing.

- Have completed the advanced instructor online exam within the last year
- Proof of current adult & child CPR and first aid certifications

Educational Prerequisites:

- Have completed ONE of the following in the last TWO years. A certificate of completion must be submitted with certification registration paperwork:
 - A PATH Intl. Approved Training Course
OR
 - A PATH Intl. Registered Instructor On-Site Workshop
OR
 - An advanced instructor prep workshop presented by PATH Intl. Advanced Evaluator Faculty **(recommended)***
OR
 - An advanced instructor prep workshop developed by a current advanced or master instructor OR a PATH Intl. Member Center**

* PATH Intl. Member Centers may or may not offer an advanced prep course immediately prior to certification. It is recommended that candidates complete an advanced prep workshop well in advance of their certification in order to allow ample time to practice what is learned in the prep course.

****If the prep course instructor(s) are not PATH Intl. Advanced Evaluator Faculty, it is the responsibility of the candidate to verify that the prep course(s) completed satisfy the following guidelines and minimum curriculum:**

- The primary instructor and/or PATH Intl. Member Center must be in compliance with all current PATH Intl. standards.
- The workshop may include professionals from a variety of fields whose current credentials address the components of therapeutic riding in the following areas: education, equine science, occupational therapy, physical therapy, speech therapy, special education, psychology, horsemanship, therapeutic recreation, and riding in variety of disciplines/levels.

Minimum Advanced Prep Course Curriculum

1) Lecture/Theory/Classroom Component:

- a) Introduction
- b) History of therapeutic riding
- c) History of PATH Intl.
- d) Overview of therapeutic model
- e) PATH Intl. organizational structure
- f) PATH Intl. instructor recognition process
- g) Human growth and development
- h) Human behavior and psychology
- i) Anatomy, physiology, kinesiology
- j) Medical terminology and vocabulary
- k) Movement analysis
- l) Precautions and contraindications
- m) Disability instruction
- n) Physical impairments
- o) Cognitive impairments
- p) Sensory impairments
- q) Psychosocial impairments
- r) Speech and language impairments
- s) Facilities and equipment
- t) Tack and special equipment
- u) Therapeutic riding instruction (role and responsibilities of instructor, definition of therapeutic instructional team [instructor, therapist, riders, families, volunteers, and community, etc.]
- v) Teaching techniques and strategies
 - (i) Lesson Plans (goals and objectives and task analysis)
 - (ii) Components of lesson (skill progression, activities, games and exercises, documentation and evaluation)
 - (iii) The EAAT horse (selection, training, maintenance and management, documentation and ethical considerations)
 - (iv) Volunteers (research, recruitment, roles, training, retention, reward, documentation and evaluation)

(v) Rider assessment and documentation (motor skills, coordination, strength, endurance, flexibility, speech and language and psychological assessments)

(vi) Precautions and contraindications

(vii) Administration overview

(viii) Program consideration

(incorporation/nonprofit, board of directors, development, legal issues)

2) Practicum Component:

a) The practicum will provide sufficient opportunity to apply and demonstrate the following components of therapeutic riding instruction:

(i) Lesson plans

1. Task analysis

2. Skill progression

3. Exercises

4. Games and activities

(ii) Mounting and dismounting

(iii) Training and schooling of horses

(iv) Use and adjustment of tack and special equipment

(v) Volunteer orientation and management

(vi) Teaching

1. Mounted lesson

2. Unmounted lesson

3. Riders with physical disabilities

4. Riders with cognitive disabilities

5. Riders without disabilities

ACCOMMODATIONS

An accommodation is an adjustment or an adaptation of a component or components of the registered instructor certification process in order to meet the special needs of a candidate.

Reasonable accommodations may be granted to qualified individuals with known disabilities, unless doing so would result in a fundamental change to the certification criteria, create an undue hardship or cause a direct threat to health or safety.

Requests for an accommodation to any part of the process must be made in writing by the candidate and submitted to the PATH Intl. office. All requests for accommodation must be accompanied by a letter from a physician (with letterhead and physician's handwritten signature) verifying the diagnosis and defining the candidate's limitations to help PATH Intl. determine appropriate, reasonable accommodations on an individual basis. Please visit the website at <http://www.pathintl.org/40-resources/certification/936-accommodations> to obtain the Reasonable Accommodation Policies and Procedures instructional booklet for the necessary forms.

Accommodation requests should be submitted with the initial instructor application. An accommodation request may be submitted after the instructor application has been received by PATH Intl., but sufficient processing time should be provided prior to the intended date of certification. Please allow up to 60 days to receive accommodation request results in all cases.*

**PATH Intl. and affiliated centers are not responsible for refunding OSWC registration fees or travel expenses in the event that an accommodation request is submitted with insufficient processing time.*

Submitting a Reasonable Accommodation Request

If an advanced instructor candidate is unable to physically demonstrate competence of certain PATH Intl. Advanced Level Instructor criteria due to physical limitations caused by a disability, the following must be provided to the PATH Intl. Certification Coordinator no less than 60 days prior to certification:

- 1) A request in writing, by the candidate, which includes an explanation of the reason for a physical accommodation.
- 2) A letter from a physician (with letterhead and physician's handwritten signature) verifying the diagnosis and defining the candidate's limitations.
- 3) **If requesting a riding accommodation:** Documentation of prior demonstration and aptitude of riding skills that satisfy the PATH Intl. Advanced Level Instructor Horsemanship Criteria. The candidate must propose which criteria is/are satisfied by each piece of documentation. Acceptable documentation may include but is not limited to:
 - certifications/credentials earned through other riding certification programs
 - competition score sheets
 - references from qualified and certified riding professionals
 - videos*
 - photographs*

*Copy of driver's license must be provided to verify identity

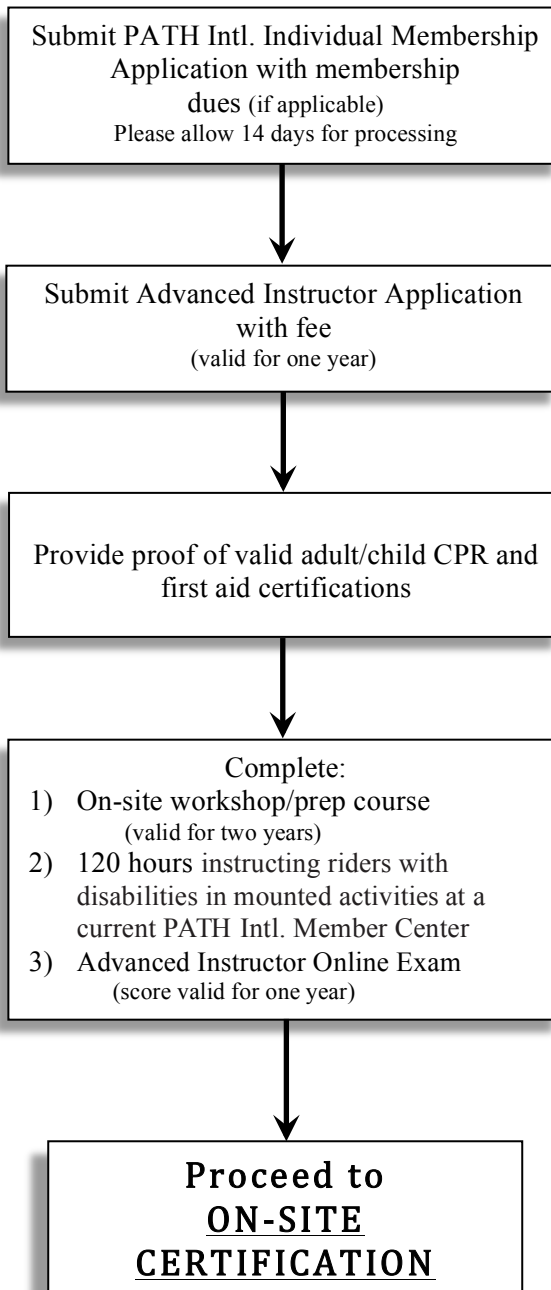
NOTE: PATH Intl. reserves the right to request additional supporting documentation.

Physical accommodation requests will be reviewed by PATH Intl. on an individual basis to determine appropriate, reasonable accommodations. Candidates will be notified of the decision. When a request for a physical accommodation is approved, PATH Intl. will notify the candidate, certification site and faculty, and assist in making necessary arrangements.

For more information please contact the PATH Intl. office.

APPLICATION PHASE

-- 12 Month Timeframe --



RECOMMENDED RESOURCES

The following are suggested references for preparation. Please contact the phone number and/or address listed for ordering and pricing information.

PATH Intl. Standards for Certification and Accreditation manual (current edition). The manual is available for purchase as a hard copy or on CD from the PATH Intl. Store online at www.pathintl.org, by ordering on the PATH Intl. Registered Instructor Certification Application Form, or by calling the PATH Intl. office. PATH Intl. members may download the manual from the member's only section of the PATH Intl. website at www.pathintl.org. (Please note this document is approximately 300 pages when printed single sided).

**101 Arena Exercises*, Cherry Hill, available from Story Communications, Inc. (800) 441-5700

**Becoming an Effective Rider*, Cherry Hill, available from Story Communications, Inc. (800) 441-5700

CHA Composite Horsemanship Manual, available from CHA (800) 399-0138

Comprehensive Guide to Equine Assisted Activities and Therapies, Dewkett, M.N., Brady, H.A., Hernandez, H.M., available at www.eaattextbook.com.

Children with Disabilities, Mark L. Batshaw, M.D., available from Paul H. Brooks Publishing Company

**Horses, Gaits, Balance, Movement*, Susan Harris, available from Howell Book House, (800) 428-5331

**US Pony Club Manual of Horsemanship*, B/HA/A, C, D Levels by Susan Harris, available from IDG Books, (800) 434-3422.

**The USPC Guide to Longeing and Ground Training*, Susan E. Harris, (1997), available from US Pony Clubs The Kentucky Horse park, Iron Works Pike, Lexington, KY 40511 (606) 254-7669

*Can be found in some local bookstores

GETTING STARTED

APPLICATION PHASE

- Be 21 years of age or older
- Be a PATH Intl. Individual Member
- Submit Advanced Instructor Application
(no less than 60 days prior to certification event; valid for one year)
- Submit accommodation request (if applicable)
- Submit adult & child CPR and first aid certifications
- Complete the online Standards Course and exam
(score valid for one year)

Strongly recommended but optional before accruing teaching hours:

- Be a PATH Intl. Registered Instructor
- Complete a PATH Intl. Advanced Prep workshop
(valid for two years)

1 YEAR
to complete from date of application

- Complete a minimum of 120 hours instructing riders with disabilities in mounted activities at a PATH Intl. center
(max of two years old at time of certification)
- Attend a PATH Intl. Advanced Prep workshop, Approved Training Course OR PATH Intl. Registered Workshop
(max of two years old at time of certification)
- Complete the proctored online Advanced Instructor exam
(score valid for one year)
- Attend a PATH Intl. on-site Advanced Instructor certification

NOTE: This diagram is intended to be a general checklist/overview of the application and certification process. Please thoroughly review the advanced instructor application, certification and policies & procedures booklets for details on each component within the process.

**PATH Intl.
Advanced
Instructor status**

Renew Annually

PATH INTL. ADVANCED INSTRUCTOR CERTIFICATION

APPLICATION FORM

Please mail this completed form to the PATH Intl. office.

PATH Intl., P.O. Box 33150, Denver, CO 80233

Name of candidate: _____ Email (required): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Day () _____ Evening () _____ Fax: () _____

PATH Intl. Center Affiliation (if applicable): _____

Please complete entire checklist:

- 1. I am at least 21 years of age.
2. I have enclosed front and back copies of my current first aid and adult & child CPR cards.
OR
I will sign up for adult & child CPR and/or first aid courses in my area.
3. I am a current PATH Intl. individual member. Membership#
OR
I am not a current PATH Intl. member. I have filled out the individual membership application and included the appropriate fees.
4. I have enclosed the application fee of \$25.
5. I am able to complete the certification process as outlined and do not need an accommodation.
I am unable to complete the certification process as outlined and have included my written accommodation request per the requirements listed with this application booklet. (See page 5.)
I have included a doctor's note documenting a disability necessitating an accommodation
6. I would like to purchase the following checked items (optional):
PATH Intl. Standards for Certification and Accreditation manual
PATH Intl. Instructor Education Guide, 2nd Edition
PATH Intl. Advanced Instructor on-line exam
7. I have carefully read and fully understand the certification procedures as laid out in this booklet.
8. I am requesting expedited (one business day) processing and have enclosed an additional \$25 processing fee.

TOTAL Payment: _____ (Application fee, merchandise and expedited processing fee, if applicable)

Signature: _____ Date: _____

I wish to pay by (check one): Please make check payable to PATH Intl. in U.S. funds.

Check MasterCard Visa American Express Discover Total Amount \$ _____

Credit Card No: _____ Exp. Date: _____ CVV #: _____

Signature: _____ Date: _____



Please mail this completed form to the PATH Intl. office. PATH Intl., P.O. Box 33150, Denver, CO 80233