

**INTERNATIONAL
REGISTERED INSTRUCTOR CERTIFICATION
PROGRAM**



P A T H
INTERNATIONAL

Professional Association of Therapeutic
Horsemanship International

*Ensuring excellence and changing lives
through equine-assisted activities and therapies*

**PHASE II
INTERNATIONAL CANDIDATE FORMS**

Dear PATH Intl. International Instructor-In-Training,

Congratulations are in order! You have now achieved PATH Intl. Instructor-In-Training status.

As outlined in the PATH Intl. Registered Instructor Application Booklet and Instructor-In-Training letter, you will need to complete Phase II components within the next 12 months.

You have two options for completing Phase II as an International Candidate:

Option 1:

You may as an international candidate go to an on-site workshop and certification in the United States. We realize this is costly, which is why we have Option 2 for the completion of Phase II. Please visit our website to see the most current listing of on-site workshop and certifications, available on the calendar link on our website, www.pathintl.org.

Option 2:

You may complete Phase II components detailed in this booklet.

Option 2 - Phase II components include the following:

- Application
- Personal Reference
- Professional Reference
- Essay Questions
- Documentation of Mounted Teaching Hours Form
 - Complete a minimum of 25 hours of teaching mounted therapeutic riding lessons under the guidance or direct supervision of a PATH Intl. Certified Instructor. Long distance mentoring is an option for international candidates. You can choose to tape lessons and send them to an instructor for feedback. In some cases hours accumulated under the guidance of an instructor in your area may count, contact the office for details.
- Video submission of two Certification components (submit online via YouTube)
 - Riding demonstration
 - Instruction of a group of 2 riders with disabilities

When all the items listed above have been completed send all items to the PATH Intl. office, Attn: Certification Department for review. This review process can take up to 60-90 days. When a candidate passes the certification by video a \$160 certification fee is owed to the PATH Intl. office prior to your certification being released.

Please contact the PATH Intl. Certification Department with questions or concerns throughout this process. Call (800) 369-RIDE/7433 or email internationalapplication@pathintl.org. Good luck throughout the certification process!

Sincerely,

PATH Intl. Certification Coordinator

PATH Intl. International Registered Instructor Certification Program
International Phase II Forms Candidate Checklist

This form is provided to assist the candidate in preparation for sending all necessary items to PATH Intl.

Name of Certification Candidate: _____

PATH Intl. Membership #: _____

1. The following have been completed in Phase I:
(All items below have been completed in Phase I)

- PATH Intl. International Membership
- PATH Intl. Instructor Application
- Submission of Instructor Application fee
- Successful Completion of online Standards Course
- Successful Completion of online Instructor Self-Study Course/Exam
- Successful Completion of online Pre-Certification Self-Assessment
- Copy of current Adult/Child CPR (100% online courses not accepted; most blended course are)
- Copy of current First Aid Certification (100% online courses not accepted; most blended course are)
- I have received Phase I Confirmation of Instructor-In-Training status letter

2. The following information will need to be completed in Phase II:
(All items below will need to be submitted as Phase II packet to PATH Intl.)

Documentation Forms:

- Copy of Instructor-In-Training letter
- Copy of PATH Intl. membership card
- Phase II International Registered Instructor Application
- Submission fee of \$160.00
- Personal Reference
- Professional Reference
- Essay questions
- Documentation of Group Teaching Hours
- Copy of current Adult/Child CPR certification card (100% online courses not accepted; most blended course are)
- Copy of current First Aid certification card (100% online courses not accepted; most blended course are)

Video and Documentation Forms:

- Video of the riding demonstration emailed to internationalapplication@pathintl.org
- Video of instruction to riders with disabilities emailed to internationalapplication@pathintl.org accompanied by the following forms:
 - Class Rider List
 - Lesson Plan
- Checklist for Registered Instructor Video

Please make a copy of all documentation and video for your records. Thank you!



Phase II – International Registered Instructor **Certification Application**

Please type or clearly print in ink.

Name: _____ PATH Intl. Member #: _____

Address: _____

City: _____ State: _____ Country: _____ Zip/Postal Code: _____

Phone: Primary: _____ Secondary: _____

Fax: _____ E-mail: _____

- I am at least 18 years of age
- I am a current PATH Intl. International Member PATH Intl. # _____
- I have enclosed \$160.00 (US Funds) for the International Registered Instructor Submission Fee

Enclosed Documentation and Items: (Please keep a copy of all documentation for your records)

I have enclosed the following:

- Phase I Confirmation of Instructor-In-Training Letter
- Phase II International Registered Instructor Application
- Copy of current PATH Intl. International Membership card
- Copies of Current CPR and First Aid Cards (100% online courses not accepted; most blended course are)
- Professional Reference
- Personal Reference
- Essay Questions
- Documentation of Group Teaching Hours

I have emailed the following for my YouTube/Vimeo Video & Documentation to internationalapplication@pathintl.org:

- Video URLs for both riding and teaching of riders with disabilities segments
- Checklist for Registered Instructor Video
- Class Rider List
- Lesson Plan

I wish to pay by: Check (Make payable to PATH Intl. in U.S. Funds)
 VISA MasterCard AMEX Discover

Credit Card Number: _____ Expiration Date: _____ CCV: _____

Applicant's Signature: _____ Date: _____

Return all materials to:
PATH Intl., Attn: Certification Department, P.O. Box 33150, Denver, CO 80233
Please send items via a tracking method to the PATH Intl. office

PATH Intl. International Instructor Certification Program **Video Requirements**

Please follow the instructions below only to submit for certification by video. Use of wireless microphones is strongly encouraged for the teaching component only. If you feel any portion of your video segment needs clarification, please feel free to submit a written letter of explanation with your video. Note: It may take up to 90 days to receive your video results back from the office; this timeline is not a guarantee.

Technical Specifications

- Videos must be submitted via **YouTube** or **Vimeo** and the direct link emailed to PATH Intl. at internationalapplication@pathintl.org.
- **PATH Intl. does not accept hard copy DVD's.**

Candidate's Riding Demonstration

Demonstrate your riding ability. Follow requirements below:

- One continuous recording. PATH Intl. will not accept videos that have been edited to cut content or are multiple demonstrations spliced together.
- ALL riders must wear an ASTM/SEI approved helmet
- ALL riders must demonstrate ALL components of the riding pattern – walk, jog/trot posting on the correct diagonal, canter/lope, halt, back and dismount – regardless of discipline or style of riding. See complete riding criteria in the registered booklet
- The video must include both a warm-up and the riding pattern. The riding pattern demonstration should be about five minutes. After an introduction **with your face clearly visible** and a brief warm-up, execute the enclosed pattern to demonstrate your riding skills using an area in the arena that meets PATH Intl. standards and is easily visible. Including warm-up, the video should not exceed 10 minutes.
- **It is important to note that the evaluator can only grade on what they can see demonstrated in the video.** Visual and audio quality may affect the evaluator's ability to accurately grade the video.
- All gates must be closed
- The riding area must be cleared of obstacles

Instruction of Riders with Disabilities

Demonstrate your ability to instruct a group of riders with special needs. This video segment must:

- Be one continuous recording for 20-25 minutes. PATH Intl. will not accept videos that have been edited to cut content or are multiple demonstrations spliced together.
- ALL riders must wear an ASTM/SEI approved helmet
- Contain at least 2, and not more than 4, riders
- Clearly indicate the name of the horses and riders on the video
- Include riders that reflect the types of special needs that you teach
- Show mounting and dismounting of **only one** student, representative of the class
- Teach riding skill(s) appropriate for the ability of the riders
- Suggested components of a lesson include: introduction, one mount, warm-up/exercise, riding skill instruction, age appropriate game/activity, and one dismount
- Please be sure to clearly teach all **whats, hows and whys** necessary for your riding skill
- **It is important to note that the evaluator can only grade on what they can see demonstrated in the video.** Visual and audio quality may affect the evaluator's ability to accurately grade the video.
- Subtitles are acceptable, dubbed over audio is unacceptable.
- All gates must be closed
- The riding area must be cleared of obstacles

NOTE: Refer to complete listing of teaching criteria in the Registered Instructor Criteria Booklet



PATH Intl. International Registered Instructor Certification Program

Checklist for Registered Instructor Video

I have uploaded my video to YouTube or Vimeo and emailed the direct link to PATH Intl. and verify (check each item has been completed):

- The video is clearly audible.
- The video is clearly visible.
- An introduction of rider(s), including yourself (by first and last name) is included in each video.
- Candidate's face is clearly visible during introduction of self.
- Photo copy of driver's license or other photo ID is included.
- The mount/dismount is shown.
- The warm-up shown.
- All mounted riders are wearing helmets that meet PATH Intl. Standard *A32:
Type of helmets: _____
- All mounted riders are using stirrups and/or footwear that meet PATH Intl. Standard *MA3:
Type of stirrups: _____
- The riding arena(s) meet(s) the requirements listed in the current *PATH Intl. Standards for Certification and Accreditation Manual*.
- All gates are securely closed.
- I have kept a copy of my video and understand that the submitted video will not be returned to me by the PATH Intl. office**

Signature: _____ Date: _____

PATH Intl. International Registered Instructor Certification Program

Class Rider List

Instructor's Name _____ PATH Intl. Member # _____

Day and time of class: _____

Student's First Name _____ Disability _____
Age _____ Horse _____ Began Riding _____
Sp. Equip. _____ Tack _____
Type of Helmet _____ Type of Stirrups _____
Individual Long-Term Goals _____

Student's First Name _____ Disability _____
Age _____ Horse _____ Began Riding _____
Sp. Equip. _____ Tack _____
Type of Helmet _____ Type of Stirrups _____
Individual Long-Term Goals _____

Student's First Name _____ Disability _____
Age _____ Horse _____ Began Riding _____
Sp. Equip. _____ Tack _____
Type of Helmet _____ Type of Stirrups _____
Individual Long-Term Goals _____

Student's First Name _____ Disability _____
Age _____ Horse _____ Began Riding _____
Sp. Equip. _____ Tack _____
Type of Helmet _____ Type of Stirrups _____
Individual Long-Term Goals _____

Student's First Name _____ Disability _____
Age _____ Horse _____ Began Riding _____
Sp. Equip. _____ Tack _____
Type of Helmet _____ Type of Stirrups _____
Individual Long-Term Goals _____

PATH Intl. International Registered Instructor Certification Program

Lesson Plan

(Use one copy of this page per videoed class)

Instructor's Name: _____ PATH Intl. Member #: _____

Please note extent of involvement of a Licensed/Credentialed Health Professional (see *PATH Intl. Standards & Accreditation Manual* Glossary for a list of professionals that fall under this definition) in preparation of the lesson or during the lesson.

Objective of Lesson:

(Objectives must be written in terms that describe observable behavior that can be measured)

Teacher Preparation/Equipment Needed:

Lesson Content/Procedure:

(Include sequence of lesson. How will you conduct the lesson? What will be included?)

Summary and Evaluation:

(How do you feel the lesson went? Strong points? Weak points? Did you meet the objectives? Suggestions for future.)



PATH Intl. International Registered Instructor Certification Program

PATH Intl. Registered Instructor Certification Expectations

Welcome to the riding component of the PATH Intl. Registered Level Riding Instructor Certification. Please keep in mind the following information when submitting for certification:

Riding Component

A therapeutic horseback riding instructor needs to know and demonstrate the criteria listed in the PATH Intl. Registered Instructor Criteria booklet. The same criteria **must** be demonstrated regardless of what style of riding is being performed or the type of equipment being used. Some of those criteria include:

- **bending**
- **straightness**
- **control of the horse**
- **posture and body alignment**
- **balance**
- **posting on the correct diagonal as outlined in the registered booklet**
- **correct canter leads**
- **warm-up of horse**

Rationale for the Riding Requirement

When teaching riders for which balance is a primary goal, an understanding of these principles is critical. Additionally, these riding skills allow PATH Intl. instructors to evaluate a prospective program equine and to appropriately match equines and participants. In order to teach riding and evaluate equines, PATH Intl.'s Riding Certification Subcommittee has defined the criteria that objectively demonstrate these important skills. In theory, the proficiency of the candidate's riding skills transfer to the knowledge needed to benefit riders with disabilities. The evaluator's personal style of riding and experience is not a factor in the certification.

The Warm Up

Evaluators want each candidate to be confident and successful in their riding demonstration. During warm-up, demonstration of the walk, jog/trot and lope/canter while meeting the horsemanship and riding criteria is **required**. Additional components within the warm-up are at the discretion of the candidate and designed to reflect the candidate's ability to recognize the horse's needs in the warm-up while meeting horsemanship criteria. Should there be a component of the test where the candidate would like to demonstrate additional proficiency, he/she may ask to revisit that component at the conclusion of the test before dismounting. Each candidate will be allowed 3 minutes to re-ride one component of their choice with the approval of the evaluators. It is up to the candidate to request to perform a component of the pattern again and there will be no reminder from the evaluators. Candidates will not be allowed to re-ride the entire test or remount to perform a component.

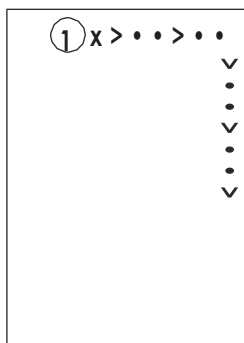
Self-Reflection

Candidates are required to complete a self-reflection as a part of their lesson plan upon completion of their teaching component. Candidates are required to complete this section of testing on their own without any additional input from others.

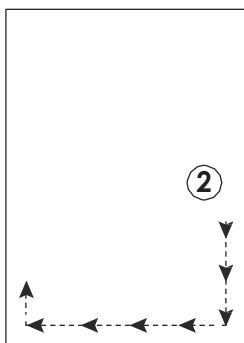
Applicant Riding Demonstration

Warm-up: Demonstrate a minimum of the walk, jog/trot and lope/canter in both directions while meeting the Registered horsemanship and riding criteria. Additional components within the warm-up are at the discretion of the candidate and designed to reflect your ability to recognize the horse's needs in the warm-up.

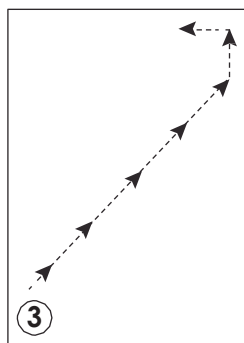
RIDING PATTERN: Execute the following pattern to demonstrate your riding skills including: correct position, consistent straightness of horse, effective use of all aids, and appropriate light contact at all gaits. Memorization of the pattern is not necessary—you may choose to select a person present at certification to call the pattern to you and you will not be penalized for going off course, but you may be asked to repeat any missed segments. Pursuant with PATH Intl. standards, all riders must wear an appropriately fitted ASTM/SEI approved helmet. All riders, no matter the discipline, must post on the correct diagonal.



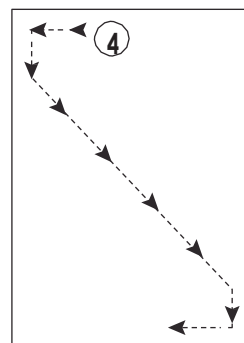
1. Halt. Proceed at the walk.



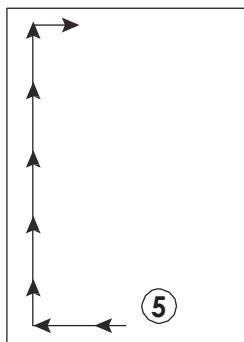
2. Posting Trot



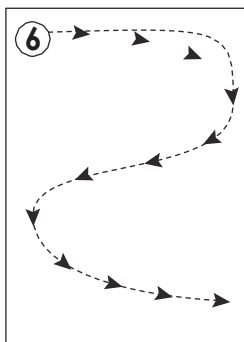
3. Change rein across the diagonal at the posting trot.



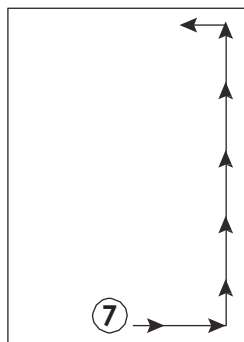
4. Change rein across diagonal at a sitting trot/jog



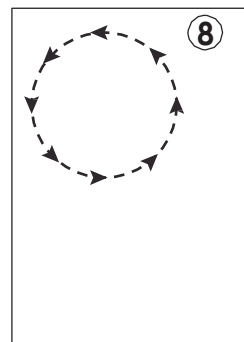
5. Canter/Lope right rein



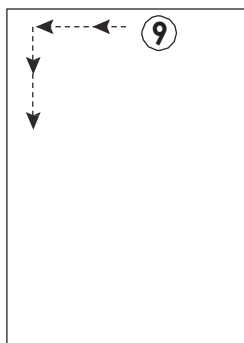
6. Posting trot
Large half circle
Large half circle left



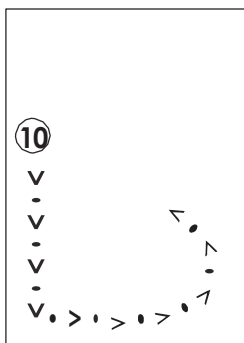
7. Canter/Lope left rein



8. Sitting trot/jog
Large circle



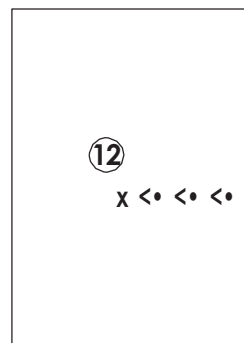
9. Sitting trot/jog



10. Walk forward into the center of the arena



11. Halt & back 3-4 steps in center of arena.



12. Walk forward, halt & dismount in center of arena



PATH Intl. International Registered Instructor Certification

Personal Reference

(This reference cannot be the same as the Professional Reference)

Instructor Certification Candidate's Name: _____

Name of Reference: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Phone: Primary: _____ Secondary: _____

In what capacity does the reference know the candidate?

Evaluate the candidate's knowledge of horses and horsemanship?

Evaluate the candidate's understanding of individuals with disabilities and riding:
(Please attach extra sheets if necessary)

Signature of Reference:

Date: _____



Professional Reference

(This reference cannot be the same as the Personal Reference. This reference must be familiar with applicant's riding instruction experience.)

Instructor Certification Candidate's Name: _____

Name of Reference: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Country: _____ Zip: _____

Phone: Primary: _____ Secondary: _____

In what capacity does the reference know the candidate?

How many hours of lesson instruction had the applicant completed?

Evaluate the candidate's knowledge of horses and horsemanship:

Evaluate the candidate's understanding of individuals with disabilities and riding:
(Please attach extra sheets if needed)

Signature of Reference: _____ Date: _____



Essay Questions

In your own words, answer the following questions. You may use this page or answer on a separate sheet of paper. Typed answers are suggested, as they are the easiest to read.

1. Indicate which style of riding you teach:

- Balance Seat Forward Seat Dressage Western

Other: _____

Explain why you teach the style of riding indicated and what the benefits are for your riders.

1. Discuss your philosophy of teaching:

2. Describe your strengths as a therapeutic riding instructor:

3. Describe your weaknesses as a therapeutic riding instructor:

Signature of Candidate: _____ Date: _____

PATH Intl. International Registered Instructor DOCUMENTATION OF GROUP TEACHING HOURS

Additional forms may be used for additional hours and/or mentors

Name of Candidate: _____ Member ID: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Day () _____ Evening () _____ Email: _____

Date	Location/Organization	Discipline (Western/ English/ etc.)	Hours	Mentor's Name and PATH Intl. # (required)	# of riders in group
				TOTAL	

I, _____, verify that _____
(PATH Intl. Certified Riding Professional's Printed Name) (Candidate's Printed Name)
 has practiced emergency response procedures, **including demonstration of an emergency dismount.**

I have confirmed that the PATH Intl. **membership AND certification** of each PATH Intl. Certified Riding Professional signing off on this form are **current** and acknowledge this form is not valid without the Certified Riding Professional's member ID(s).

I hereby affirm that the information recorded above is accurate and factual.

Instructor candidate's Signature: _____ Date: _____

Certified Riding Professional's Signature(s): _____ Date: _____



Please submit this form to PATH Intl. with your International Registered Instructor application paperwork.

