



PATH International Region 1 Conference Task Force Committee Charter

Committee Purpose

This committee assists the PATH Intl. staff in finding the appropriate facilities for any barn activities that may occur as well as soliciting local vendors for catering or other needs that may arise along with sponsorships and donations. They play a big role in soliciting speakers and in finding people willing to participate/volunteer in conference functions.

The structure of each committee varies with the host region and location, along with the amount of input a local committee is willing and able to put into the event.

Committee Regulations

The region conference taskforce supports the regional conference task force chair and PATH Intl. staff to plan, manage and implement the regional conference.

Primary Duties:

1. Recruit Volunteers
 - a. Volunteers are needed for registration check-in, room monitors, silent auction/merchandise.
 - b. If a barn day is planned volunteers may also be needed as horse handlers, side walkers, riders, set up and clean up.
2. Champions educational opportunities for members in the region.



- a. Bring educational needs of the members to the attention of the region representative and the PATH Intl. staff responsible for the region conference.
3. Promote the regional conference.
4. Provides assistance to PATH Intl. staff responsible for the region conference including:
 - a. Site Selection of primary facility, lodging and supplemental facilities (e.g., arena, center facility, etc.)
 - b. Catering Vendors/Menu Suggestions
 - c. Theme Development
 - d. Presenter Selections of general session/keynote/workshop speakers session speakers
 - e. coordination of audio visual needs.

Committee Makeup

The committee has a chair and possibly a co-chair which is/are appointed by their region leadership team. The committee chair(s) then choose additional members to help fulfill the tasks of the committee. A representative from the local host center is typically on the committee.



Term Limits

Appointed by the region leadership team the chair of the committee must be a current PATH Intl. member for at least two years and will serve on the committee for two year.

Additional committee members appointed by the committee chair will server for one year.

Current Members

Leanne Hatch

Marie Aparo

Sue Miller

Janice Anderson

Staff Liaison

Kaye Marks, Director of Marketing

Jaime Covington, Conference and Events Manager

Cher Smith, Communications Coordinator

Amanda Walters, Events Assistant