



**Board of Trustees Meeting  
November 9, 2017  
San Antonio, TX**

**Minutes**

**Welcome and Call to Order**

The meeting was called to order at 1:07pm CST

Present: Ross Braun, Julie Broadway, Patti Coyle, Michael Kaufmann, Kim Berggren, Moira Corcoran, Jeff Beck, Susan Becklenberg, Scott Carver, Jim Harlan

Absent: Dr. Joahn Hall

Guests: Lili Kellogg, Ed Milford, Brandan Montminy, Ruth Dismuke-Blakely, Jacqueline Tiley, Tina Rocco, Tom Anderson, Catherine McKinnon

Staff: Kathy Alm, Jeff Kelling, Bret Maceyak, Kandis Branum

**President's Comments**

Thank you to outgoing board members, Jeff Beck, Jim Harlan and Dr. Joahn Hall.

Update on legislation for VA funding – the appropriation for VA funding in the amount of \$5 million is intact and has a 50/50 chance of passing. It must pass before December 8.

**Medicaid and Insurance Reimbursement**

Ruth Dismuke-Blakely from the American Hippotherapy Association gave a presentation.

The meeting broke into executive session at 2:07pm CST to discuss the presentation.

At 2:20pm CST the regular meeting resumed.

**Update on the Trek to Accreditation**

Jeff Kelling and Bret Maceyak provided an update on the Trek to Accreditation.

**New Equine Handling Certification Information**

B-1, Equine Safety information

Jeff Kelling and Bret Maceyak informed the board about a new certification for equine handling and safety.

**Background Checks on Volunteer Leadership**

C-1, Current Background Check Policy for Prospective Board Members

Requiring background checks leadership volunteers in addition to board members was discussed. It was determined that although background checks on leadership volunteers (not including the board of trustees) would not be required, a communication plan will be developed and in place in case of any issues with volunteers. It will also be proposed to the Programs and Standards Oversight Committee that background checks on center volunteers be made a standard.



## **Minutes**

D-1, September meeting minutes  
Motion to approve: Ross Braun  
Second: Susan Becklenberg  
Minutes approved.

## **CEO Report**

E-1, CEO Report  
E-2, Dashboard  
E-3, Increase PAC plan  
E-4, Georgia Premiere Accreditation Fund  
Kathy Alm reported that an anonymous donor stepped forward with a grant for a new Temporary Restricted Fund. The grant will provide funding for five member centers in the state of Georgia to go through the accreditation process. Once the board accepts the grant, the fund will be created with appropriate guidelines.  
Motion to accept grant: Kim Berggren  
Second: Patti Coyle  
Grant accepted.

## **Officer Nominating Committee**

F-1, Proposed Slate  
Jim Harlan, committee chair, along with Jeff Beck and Kathy Alm, committee members, presented the proposed slate of officers for 2017-2018.  
They are:  
President: Ross Braun  
Vice President: Michael Kaufmann  
Treasurer: Susan Becklenberg  
Secretary: Patti Coyle  
Past President: Julie Broadway

## **Board Committee Reports**

### Governance

G-1, Expertise Matrix  
Patti Coyle and Ross Braun updated the board on the recruitment process and timeline. The governance committee is working toward adding three to four to the eleven-member board over the next few years. There are two strong candidates for 2018. They asked sitting board members to consider possible candidates for the future.

### Audit Presentation

H-1, 2, 3 Audit  
Jeff Beck, audit committee chair presented the 2016-2017 audit for acceptance. The audit committee also included Scott Carver and Robin Krueger.  
Motion to approve: Jeff Beck  
Second: Susan Becklenberg  
Audit accepted.



### Finance Committee

I-1, 2, September Financial Reports

Susan Becklenberg presented the September financials.

Motion to accept financials: Susan Becklenberg

Second: Scott Carver

September financials accepted.

### **Consent Agenda**

J-1, Finance minutes, September

J-2, Governance minutes, September

Motion to accept: Michael Kaufmann

Second: Kim Berggren

### **Mega Question Discussion**

What does it really mean to have “International” in our name?

Julie Broadway

### **Other Business**

Logistics for the Visionaries event were discussed.

Annual meeting logistics were confirmed.

Julie Broadway

### **Adjourn**

Motion to adjourn: Kim Berggren

The meeting was adjourned at 4:59pm CST

Julie Broadway

Next meeting: Friday, November 10 at 8:30am CST