



Board of Trustees Meeting
Minutes
Sunday, May 31, 2015

Orientation

Jim Harlan

Welcome and Call to Order 1:40pm

Jim Harlan

Jim Harlan, Jody Enget, Kathy Alm, Julie Broadway, Miyako Kinoshita, Ross Braun, Arlene Alen, Susan Becklenberg, Holly Schmitt Fox, Joahn Hall, Richard Loomis, Allyn Mann. Excused: Jeff Beck

Minutes

Jim Harlan

B-1, March 23, 2015

Motion: Julie Broadway

Second: Arlene Alen

- Correction to Miyako's name highlighted
 - Amendment: correct the section of appointment of board of trustees to follow bylaws
- Motion made by Julie with amendment, seconded by Arlene
Minutes approved

President's Comments

Jim Harlan

- Board Evaluation Survey results to be shared in other business

Consent Agenda

Motion: Jody Enget

Second: Arlene Alen

Consent agenda accepted

March & April 2015 Minutes for the following committees:

C-1 through C- 5, Finance Committee, Governance Committee, SIRC

C-6, Membership and Programs Report

Kathy explained the new way of sharing the committee minutes as draft form so that information is communicated in a timely manner. Once approved by committee it will go into the board meeting packet.

CEO Report

Kathy Alm

Kathy highlighted the creation of a work group to look at special accommodations for our certifications. We state that we accept accommodations, but we need criteria and process in place to back this up.



D-1, Written Report

D-2, Dashboard

- Joahn Hall and Jody Enget asked about key organization to partner with as referenced in the dashboard, and Kathy gave the update including AQHA, Colorado State University, Horses and Humans Foundation, CHA, and AHA.

Committee Reports

Finance Committee

Ross Braun

Ross acknowledged and thanked the finance committee members: Jeff Beck, Julie Broadway, Tom Graf, Sue Becklenberg, Robin Kruger, and Scott Carver.

E-1, March Financial Explanation

E-2, March Financial Report

E-3, April Financial Explanation

E-4, April Financial Report

E-5, Year End Projections narrative

E-6, Year-end Projections as of April, 2015

2015/2016 Budget Narrative

2015/2016 Budget

RFP results for audit

Approve March/April 2015 financials

Motion: Julie Broadway

Second: Holly Schmitt Fox

Approved

Budget projection narrative/discussion:

- Julie asked what happens to the budget surplus at the end of the budget year. Kathy recommend it will be discussed in the future board meeting, but it will go into unrestricted reserve fund until then.

Approve 2015/16 budget

- Kathy will get more information/specifics regarding the center fee increase to the board

Motion: Julie Broadway

Second: Arlene Alen

Budget 15/16 is approved.

Kathy thanked Ross's leadership in finance committee and the committee member's hard work.



Governance Committee

Arlene Alen

Committee recruitment/application process

Board recruitment process

Board terms

Board Matrix

- Arlene shared how the recruitment process has been developed, and the current process and work in progress. The form is being developed for committees to use, and it will be presented to the board in a few months.
- Ross shared that he feels that finding a replacement for yourself is helpful, and Kathy and Arlene commented that referral to be sent to governance committee.
- Board Matrix was reviewed.
- Board term document was reviewed.
- Committee members have been added and governance committee is fully staffed. Succession plan has been made.

SIRC

Charter

Motion: Jody Enget

Second: Holly Schmitt Fox

Approved

- Clarification was given to what exactly the committee does.
- The comment about the name (being confusing) was made.

Ambassador Share

Jim Harlan

Other Business

Jim Harlan

Survey of the board of trustee was reviewed.

- Meeting every other month is harder in terms of keeping up with current issues and agenda.
- Every other month has not worked in another organization.
- Time commitment for meeting especially for those who are on many committees is challenging.
- Staff time also is a factor.
- People more engaged if meeting monthly.
- Scheduling to work for everyone all across the country is challenging.
- Jim and Kathy will look into how to engage the board members, maybe there are other ways than monthly board meeting to achieve the goal.



Jim thanked staff Kimberly for filling in for Margo to assist with the meeting. Board appreciates her great work during the meeting.

Ross shared that some of the new committee members may need to be reminded they have to be a member.

Adjournment: Motion Julie Broadway

Next Scheduled Meeting: July 27, 2015 6:30 MDT Miyako will be absent.